14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

Board of Directors' Meeting Notice

Tuesday, July 29, 2025 at 1:30 PM Pacific Time (US and Canada)

In Person: **Heritage Hall Building**
2601 East Lake Avenue, Santa Cruz, CA 95076

Zoom: https://us05web.zoom.us/j/83739363362?pwd=2tkWbfgnCbItRrUSXaW3a0Ae6vJh1B.1
Phone: (669) 219-2599 | **Meeting ID:** 837 3936 3362 | **Passcode:** 95076

Directors: Nick Calubaquib, Tony Campos, Lupe Flores, Stephanie Fontana, Jody Kolbach, Dana McRae, Rachel Wells.

CEO/Manager: Ken Alstott (Interim)
Recording Secretary: Mary Bannister

Mission Statement
The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

Americans with Disabilities Act
Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager's office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager's office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: www.santacruzcountyfair.com. Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

Public Participation: Any person may address the Board during its Public Comment period. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda and individuals may speak only once during Public Comment. All Public Comments must be directed to an item listed on today's Agenda including the Closed Session Agenda, or to a topic not on today's Agenda that is within the jurisdiction of the Board. Board members will not take actions or respond immediately to any public communication presented regarding topics not on the Agenda but may choose to follow up later, either individually, or on a subsequent Agenda.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at: https://www.santacruzcountyfair.com/board/agenda-items

14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

Board of Directors' Meeting Agenda

Tuesday, July 29, 2025 at 1:30 PM Pacific Time (US and Canada)

In Person: **Heritage Hall Building**
2601 East Lake Avenue, Santa Cruz, CA 95076

Zoom: https://us05web.zoom.us/j/83739363362?pwd=2tkWbfgnCbItRrUSXaW3a0Ae6vJh1B.1
Phone: (669) 219-2599 | **Meeting ID:** 837 3936 3362 | **Passcode:** 95076

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

CALL TO ORDER: President Rachel Wells

ROLL CALL: Declaration of Quorum

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

CORRESPONDENCE

CONSENT CALENDAR *(Discussion/Action)*

1. Board Meeting Minutes from June 24, 2025
2. Interim Revenue Contracts
3. Fair-time Contracts
4. Fair Parking Contract

FINANCIAL *(Discussion/Action)*

1. May 2025 Financial Report

OLD BUSINESS *(Discussion/Action)*

1. Board Policy Manual

NEW BUSINESS *(Discussion/Action)*

1. Property Insurance Proposal
2. Delegation of Authority

REPORTS *(Discussion/Action)*

1. SCC Fairgrounds Foundation Update
2. Finance Committee – Directors Wells, Kolbach
3. Executive Committee – Directors Wells, McRae
4. Livestock Committee – Directors Fontana, Wells
    a. Junior Livestock Committee – Director Fontana
5. Buildings & Grounds Committee – Directors Fontana, Campos, Kolbach
6. Policies and Procedures Committee – Directors Fontana, McRae, Wells, Kolbach
7. Horse Show Committee – Directors Wells, McRae

2025 BOARD MEETING DATES

Aug 26, Oct 28

MANAGER REPORT

CLOSED SESSION

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

1. Pending Litigation – Gov. Code Section 11126(e)(2) – Case # 24CV01524/Manuela Cabanban-Pena, et al vs David Kegebein, et al
2. Pending Litigation – Gov. Code Section 11126(e)(2)

REPORT OUT OF CLOSED SESSION

DIRECTOR COMMENTS

ADJOURNMENT

Date of Notice: July 18, 2025