

14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

Board of Directors' Meeting Notice Wednesday,

December 5, 2023 at 1:30 PM Pacific Time (US and Canada)

In Person: **Heritage Building**

Zoom Meeting ID:

<https://us06web.zoom.us/j/81099907753?pwd=c1NMdVZmQ3RBY2xvYS8rbVN2UGx1QT09>

Phone: (669) 900-6833

Meeting ID: 810 9990 7753

Passcode: 379600

Directors: Stephanie Fontana, Tony Campos, Lupe Flores, Michael Pruger, Dana McRae, Rachel Wells, Nick Calubaquib.

CEO/Manager: Zeke Fraser ceo@santacruzcountyfair.com

Recording Secretary: Donna Steward

Mission Statement

The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

Americans with Disabilities Act

Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager's office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager's office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: www.santacruzcountyfair.com. Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

Public Participation: Any person may address the Board during its Public Comment period. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda and individuals may speak only once during Public Comment. All Public Comments must be directed to an item listed on today's Agenda including the Closed Session Agenda, or to a topic not on today's Agenda that is within the jurisdiction of the Board. Board members will not take actions or respond immediately to any public communication presented regarding topics not on the Agenda but may choose to follow up later, either individually, or on a subsequent Agenda.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting. The agenda and notices will also be available on the website at:

<https://www.santacruzcountyfair.com/board/agenda-items>

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Board of Directors' Meeting Agenda

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

CALL TO ORDER: President Michael Pruger

ROLL CALL: Declaration of Quorum

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

CORRESPONDENCE

1. John Skinner
2. CDFA

CONSENT CALENDAR (*Discussion/Action*)

1. Board Meeting Minutes from October 25, 2023
2. El Mercado Popular Contract
3. SCCF Foundation Alcohol Contract
4. Lions Club Bingo Contract
5. Interim Revenue Contracts
6. 2024 Fair Contracts

FINANCIAL (*Discussion/Action*)

1. Reports from CFSA for August & September 2023

OLD BUSINESS (*Discussion/Action*)

1. Contract between the 14th DAA and Fairgrounds Foundation/Alcohol & Annual
2. CCA: Small Animal Barns, Civil Engineer, Parking Lot / FEMA
3. Maragoni property – details in closed session
4. New Signature Cards for all bank accounts
5. Technology Infrastructure Discussion/Updates
6. Parking Lot / Main Entrance Discussion/Updates

NEW BUSINESS (*Discussion/Action*)

1. Schedule/Approve 2024 Board Meeting Dates

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2. 2022/23 CDFA Allocation Requirements
 - a. Approving a request for the FY22/23 allocation
 - b. Approving an engagement letter for a 2021 Financial Audit/Review, only if required.
3. 2024 14th DAA Policies & Procedures
 - a. New “versioning” policy for the document
 - b. Adding all-inclusive Code of Conduct
 - c. Create or commit to creating committee to update all policies
4. Revisit Zoom/Teleconferencing - new rules & current costs
5. 2024 Fair Business
 - a. Marketing/Advertising
 - b. Sponsorships

REPORTS (*Discussion/Action*)

1. SCC Fairgrounds Foundation Update
2. Agricultural History Project Update
3. Livestock Committee – Director Fontana
4. Buildings & Grounds Committee – Director Pruger and Director Campos

BOARD MEETING DATES: 2023

Dec 5

MANAGER REPORT

1. Fairgrounds Operations; General Updates; Plans for 2024

CLOSED SESSION:

The Board is authorized to meet in Closed Session for the purpose of Pending Litigation (Gov.Code Section 11126(a)(1) - Ocean Speedway vs.State of California: Santa Cruz County/ Fairgrounds Foundation; David Kegebein; Jeannie Kegebein.

The Board is authorized to meet in closed session for the purpose of real property negotiations. (Gov. Code Section 11126(c)(7)) – APN 051-441-12; Nathan Maragoni and Zeke Fraser

RECONVENE INTO OPEN SESSION

DIRECTOR COMMENTS

ADJOURNMENT

Date of Notice: November 24, 2023