

# 14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

## Board of Directors' Meeting Notice

Tuesday, April 5, 2022 at 1:30 PM Pacific Time (US and Canada)

### In Person: Harvest Building

Zoom Meeting Option

<https://us06web.zoom.us/j/88079689202?pwd=Y3d6UkFmRUkxL0YyMVhXUmVZOS92UT09>

Meeting ID: **880 7968 9202**

Passcode: **500264**

One tap mobile

+16699006833,,88079689202#,,,,\*500264# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

**Directors:** Don Dietrich – President, Jody Belgard - Vice President, Bill Barton, Tony Campos, Loretta Estrada, Lupe Flores, Stephanie Fontana, Michael Pruger, Dana McRae.

**CEO:** David Kegebein

**Recording Secretary:** Mary Bannister

### Mission Statement

The mission of the Santa Cruz County Fairgrounds is to provide a safe place for community events, educational opportunities and the annual Fair that showcases the talents and diversity of our community.

**Public Participation:** Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or during the discussion of any particular item listed on the agenda. The Board reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to Open Meeting Laws for DAAs.

All meeting notices, agendas and materials considered by the Board during the meeting will be available during the meeting.

The agenda and notices will also be available on the website at

<https://www.santacruzcountyfair.com/board/agenda-items> as well as

### Americans with Disabilities Act

Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Manager’s office at 831-724-5671. Persons requesting a Spanish translation service are to contact the Manager’s office five (5) business days prior to the scheduled meeting date. Agendas for the 14th District Agricultural Association can be accessed online: [www.santacruzcountyfair.com](http://www.santacruzcountyfair.com). Questions regarding agenda items should be directed to the Managers office at 831-724-5671.

# 14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

Established 1885

## Board of Directors' Meeting Agenda

Items listed on this agenda may be considered in any order at the discretion of the President. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**CALL TO ORDER** – President Don Dietrich

### ROLL CALL & PLEDGE OF ALLEGIANCE

1. Declaration of Quorum
2. Approval / Disapproval of Absences

### PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to **three (3) minutes per speaker** and in accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item has been properly agendized at a future meeting.

SECTION:	PAGES:
<b>DIRECTOR COMMENTS</b>	
<b>CEO COMMENTS</b>	
<b>CORRESPONDENCE</b> 1. YQCA Platform Transition 2. B. Steinbruner – Park Space	5 6-7
<b>CONSENT CALENDAR</b> ( <i>Discussion/Action</i> ) 1. Board Meeting Minutes from February 22, 2022 2. Contracts on Consent Agenda	8-12 13
<b>FINANCIAL</b> ( <i>Discussion/Action</i> ) 1. Cash Balance / Audit Progress 2. GASB 68 & OPEB Liabilities 3. Review & Accept January 2022 Financials 4. Review & Accept February 2022 Financials	14-24 25-35
<b>OLD BUSINESS</b> 1. Appointment of Committees	36

# 14th District Agricultural Association

## SANTA CRUZ COUNTY FAIR

Established 1885

SECTION:	PAGES:
<p><b>NEW BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Concession – Vendor – Camping Fees</li> <li>2. Horse Show Rental Rates - Remittance Form</li> <li>3. Board Discussion Regarding Records Act Policy</li> <li>4. Board Discussion Regarding Policy Review During Monthly Meetings.</li> <li>5. Discussion with Sherriff's Command Personnel Regarding Music &amp; Alcohol Sales Events at Fairgrounds</li> <li>6. Board Update &amp; Discussion Regarding Repair Work to the Hog &amp; Sheep Barns               <ol style="list-style-type: none"> <li>a. Review &amp; Approve Repairs Made to Date</li> <li>b. Review &amp; Approve Repairs Still to be Completed</li> </ol> </li> <li>7. Review &amp; Approve Public Safety Power Shutoff Grant</li> <li>8. CFA – Supplemental Dues Request</li> </ol>	<p>37 38 39-48   49-58  59-92 92-94</p>
<p><b>REPORTS</b> (<i>Discussion/Action</i>)</p> <ol style="list-style-type: none"> <li>1. SCC Fairgrounds Foundation Update – Michele Bassi</li> <li>2. Agricultural History Project Update –</li> <li>3. Junior Fair Board – Shannon Cole</li> <li>4. Livestock Committee – Director Fontana and Director Estrada               <ol style="list-style-type: none"> <li>a. Livestock Auction Recap</li> <li>b. Review &amp; Accept Proposed Livestock Entry Guide</li> <li>c. Meeting Notes – 8/25/21, 2/23/22, 3/23/22</li> <li>d. Future Meeting Schedule – May 4, July 6, August 3</li> </ol> </li> <li>5. Buildings &amp; Grounds Committee – Director Pruger and Director Flores</li> </ol>	<p>95   96-98 99 100-155 156-163</p>
<p><b>BOARD MEETING DATES - 2022</b></p> <ol style="list-style-type: none"> <li>1. Apr 26, May 24, June 28, July 26, Aug 23, Oct 25, Dec 6</li> <li>2. Fair – September 14 – 18, 2022</li> <li>3. Volunteer Dinner – Wednesday, October 12, 2022</li> <li>4. Holiday Lights opens November 25, 2022</li> </ol>	
<p><b>CEO REPORT</b></p> <ol style="list-style-type: none"> <li>1. SB – 5 Project – Electrical Upgrade Progress Report</li> <li>2. CDFA Procedural Audit</li> <li>3. 2022 Activities</li> </ol>	

# 14th District Agricultural Association

SANTA CRUZ COUNTY FAIR

**Established 1885**

**CLOSED SESSION** *The Board is authorized to enter closed session with CDFA Legal Office to discuss:*

- a. Pending Litigation (Gov. Code § 11126(e)(1))
- b. Personnel Matter (Gov. Code § 11126(a)(1))

**RECONVENE INTO OPEN SESSION**

1. Report Action Taken at Closed Session

## **ADJOURNMENT**

Date of Notice – March 25, 2022