

Good afternoon,

The 2020 STOP Template is now being released. Please see attached for F&E Circular Letter F2020-02
2020 Statement of Operations.

For future reference, once the documents have been uploaded on our end, you may view and download the documents attached to this email on CDFA's Webpage:

[https://www.cdfa.ca.gov/FairsAndExpositions/Resources and Publications/STOP Package.asp](https://www.cdfa.ca.gov/FairsAndExpositions/Resources%20and%20Publications/STOP%20Package.asp)

For DAAs: Please note that due to the unavailability of the information for pension liability (GASB 68) and other post-employment benefits (OPEB) liability (GASB 75) at the time of this writing, these balances will not be required to be reported on the 2020 STOP. F&E will distribute the GASB 68 and GASB 75 information when the information is made available. Although GASB 68 and GASB 75 reporting requirements are not required on the 2020 STOP, please keep in mind that your auditor will most likely recommend that these adjustments be made when the information is available.

Thanks,

Joji Kume
Financial Analyst
Fairs and Expositions Branch
California Department of Food and Agriculture
916-900-5367
Joji.Kume@cdfa.ca.gov

Sunday, February 14th at 9:36 pm

Dear Santa Cruz County Fair Board,

I am writing to ask for clarification regarding information presented in past Board meetings relevant to the findings of the MRBK audits of the 14th District Agricultural Association (DAA). I have a question regarding follow-up actions by the Board to correct significant deficiencies stated in the audit report dated March 1, 2017.

https://www.santacruzcountyfair.com/images/stories/agenda/2017/Apr_25/2016_Audit_-_Management_Letter.pdf

In that report, the auditor noted two significant deficiencies:

2015-01

Internal Controls over Cash Disbursements and Credit Card Expenses Observation:

During the audit, we reviewed the DAA's internal control procedures over cash disbursements and credit card expenses noting that supporting documentation for disbursements and credit card expenses was inconsistently applied.

Effect: The lack of consistent supporting documentation over disbursements could lead to the possibility of errors or fraud going undetected.

Recommendation: We recommend the DAA review and ensure the internal control processes in place are consistently applied.

2015-02

Santa Cruz County Fair 2015-02a Parking Lot Ticketing Deficiency: During our observation of the 2016 Santa Cruz County Fair held on September 14- 18, 2016, we noted vehicles had parking passes displayed with a date different than the date of the fair.

Effect: Increases the possibility of understatement of revenues and cash, due to fraud.

Recommendation: We recommend that the DAA review the parking lot procedures and update if needed to correspond with the procedures assigned to the parking employees during the annual festival.

2015-02b

Security of Assets Deficiency: During our observation of the 2016 Santa Cruz County Fair held on September 14- 18, 2016, we noted that cash was not properly secured at all times at the ticket gates. Large amounts of cash were noted being held out in the open.

Effect: Lack of physical security of business assets and resources could result in loss or damage of unsecured assets and resources.

Recommendation: We recommend that cash be kept out of sight. Additionally, cash on hand should be restricted to a small amount in order to avoid large amounts of misappropriation or loss.

I did not find any evidence in subsequent audit reports or Fair Board Agendas that these issues were addressed. Can you please help me understand what changes were made, especially regarding 2015-01. the DAA's internal controls over cash disbursements and credit card expenses?

Furthermore, in the October 23, 2018 Board agenda, a comprehensive audit report for 2016 was presented to the Board (begin page 1-25)

https://www.santacruzcountyfair.com/images/stories/agenda/2018/oct/2016_Reviewed_Financial_Statements.pdf

I noted the auditor's discussion of the relationship between the DAA and the Fair Foundation:

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Santa Cruz County Fairgrounds Foundation

The Santa Cruz County Fairgrounds Foundation (Foundation) is a California Corporation exempt from tax under IRC Section 501(c)(3). As such, the Foundation is eligible to receive tax deductible contributions to be used for public relations activities and capital improvements on behalf of the Santa Cruz County Fair Grounds.

The Foundation is an affiliate of the DAA. The DAA has no ownership or voting interest in the Foundation. The activities of the Foundation are not included in the financial statement of the DAA.

During the year ended December 31, 2016 the DAA received \$156,267 of contributions from the Foundation. In addition, DAA receives free use of vehicles from the Foundation. The value of the free use of these vehicles is not included in the financial statements of the DAA.

Can you please clarify which vehicles the Foundation provides free of charge to the DAA and what their estimated worth is?

In closing, I observe that the 14 DAA has contracted with same auditing firm, MRBK, for a number of years. Most governmental and quasi-governmental agencies employ a different auditing firm every few years, to promote better transparency and to avoid any possibility of having a "comfortable relationship" due to overly-long-term contracts that could potentially color audit findings or thoroughness. I respectfully request that the 14 DAA Board discuss employing a new auditing firm for the coming year's financial examination and reporting.

I appreciate your service to the community, and for providing the public "a seat at the table" during Fair Board meetings, as is required by the Bagley-Keene Act:

I. PUBLIC POLICY TO CONDUCT PEOPLE'S BUSINESS OPENLY When the Legislature enacted the Bagley-Keene Act, it imposed a value judgment on the governmental process. In effect, the Legislature said that when a body sits down to develop its consensus, there needs to be a seat at the table reserved for the public. (§ 11120) By reserving this place for the public, the Legislature has provided the public with the ability to monitor and participate in the decision-making process.

Thank you for your response.

Sincerely,

Becky Steinbruner

2-13-21 at 10:01pm

Dear Santa Cruz County Fair Board,
I participated in the December 8, 2020 Fair Board meeting as a member of the public. I witnessed another public member filing verbal Public Records Act requests at the meeting. Based upon verbal responses to those Public Records Act requests, I felt that the Board and CEO may not be familiar with the California laws that govern these matters.

Because I also file Public Records Act requests with various government agencies in order to better understand various issues, I have researched the required response timelines that an agency must comply with and adhere to when someone files a Public Records Act request. I respectfully submit this information to your Board to ensure that you understand what must be done to comply with the Public Records Act laws when the Fairgrounds receives such a request.

[https://www.f3law.com/downloads/F3-004_California%20Public%20Records%20Act%20\(PRA\).pdf](https://www.f3law.com/downloads/F3-004_California%20Public%20Records%20Act%20(PRA).pdf)

Also, it should be noted that any member of the public has the right to inspect public information without filing a Public Records Act request prior:

Public records are open to inspection at all times during the office hours of the state or local agency and every person has a right to inspect any public record, except as provided in the PRA. (Government Code § 6253). Any reasonably segregable portion of a record shall be available for inspection by any person requesting the record after deletion of the portions that are exempted by law. (Government Code § 6253).

I hope this helps clarify things.

Sincerely,
Becky Steinbruner

SANTA CRUZ COUNTY FAIRGROUNDS FOUNDATION

Board of Directors

Zoom Meeting Minutes

Wednesday, November 18, 2020

1. **Call to Order**- President Sherri DeCamara called meeting to order at 5:04 pm
2. **Roll Call**- Michele Bassi, Sherri DeCamara, Linda Erbe, Kevin Larkin, Myrna Medina, Renee Mello, Michelle Navarro, Jeff Nielsen, Julie Oliver, Kirk Schmidt, Steve Tedesco
Excused: Sam Cooley, Ron Haedicke, Joni White
Guests: Dave Kegebein, Richard Travis, Sue King
3. **Welcome and Introduction of Visitors**- Phillip Carranco, Jodi Kolbach
4. **Correspondence**- None
5. **Approval of October 2020 Minutes**- Moved by Kevin Larkin, seconded by Linda Erbe and approved.
6. **Acceptance of October 2020 Financials** - October Financials were presented Jeff Nielsen, motion to approve made by Myrna Medina, seconded by Steve Tedesco and approved.
7. No public comment
8. **Fair Manager's Report (Dave Kegebein)**-
 - a. Dave shared that invoices have been sent to the County for reimbursements of the evacuation shelter and expects it to be a slow process.
 - b. Dave foresees a return to forward momentum given the successful CEO evaluation he received recently.
9. **Executive Director's Report (Jeannie Kegebein)**-
 - a. Jeannie shared that Freedom Rotary Club presented a \$64,500 endowment held at the Community Foundation and a gift of an engraved plaque
 - b. Holiday Lights opens Nov 27 and runs through Dec 27, 2020
 - i. Volunteers are needed and can sign up for shifts online to wrap structures, direct traffic and guide vehicles through the display route
 - ii. Ambassador Program for Holiday Lights- Renee shared a recap of the first of two Ambassador training meetings. A second training is scheduled for Dec. 3 at 6pm. Renee requested all board member be present, and have an all hands-on deck approach for the kickoff event
 - iii. Promotions- Ron shared TV ads, banners, newspaper ads and social media advertisements are in place for Holiday Lights throughout the county
 - iv. Community Group Booths have 11 current commitments
 - v. Ticket sales to date include 628 tickets sold

- c. **Banner for Fire Fundraising Campaign-** Jeannie shared the decided verbiage to include: "Thank you for your generous support during the fire evacuation" and banner will be placed on a fairgrounds fence as you exit the fairgrounds.
- d. **Year-end Appeal-** Jeannie presented the \$20,000 Matching Challenge Grant to include the "I Love My Fairgrounds" theme to run December through Feb. 14

10. Committee Reports:

- a. **Executive (Sherri DeCamara)**
 - i. **Results of Board Retreat-** Sherri shared a recap of the Board Retreat results to include the foundation's goal of a thriving fairgrounds. The top three take-aways from the retreat were: to update the strategic plan, create a fundraising plan and to utilize the talents of the Board by creating a committee structured foundation which brings more help and support to foundation initiatives.
- b. **Nominating Committee (Renee Mello)**
 - i. 2021 Officers were presented to include: President- Renee Mello, Vice President- Michele Bassi, Secretary-Michelle Navarro, Treasurer-Jeff Nielsen
 - 1. Nominations are in November and voting will take place in December's Board meeting
 - ii. Renewing Board Members include: Renee Mello, Joni White, and Linda Erbe
 - iii. Renee shared that in alignment with our Board Retreat take-aways which focus on committee structures, that at this time the Board will not be adding new Board Members in January 2021.
- c. **Restructure/Sustainability Committee (Kevin)**
 - i. Kevin shared a recap of the restructure conversation timeline and the plan to re-engage the conversation with new Fair Board leadership in 2021.
- d. **BINGO! (Kevin)**
 - i. Kevin reported that the SC County permit application is in process and that the permit process includes Board Member involvement in upcoming stages, including background checks. Anticipated Bingo events were discussed for Spring 2021 planning potential
- e. **Website (Jeannie)-** Jeannie shared on Ron's behalf that the website is continually being updated and advised the Board to take a look at the updates, including the sign-up links for Holiday Lights Ambassadors
- f. **Beverages (Richard) -** Sign-ups are needed for Sunday volunteers, please contact Richard to schedule.
- g. **Crab Feed (Myrna) -** Myrna shared that Crab Feed planning activities are beginning with the next meeting scheduled for Dec. 1 via Zoom. Myrna also mentioned the event will be planned as a Drive-through dinner with an online auction.

11. Adjournment at 6:59pm

SANTA CRUZ COUNTY FAIRGROUNDS FOUNDATION

Board of Directors

Zoom Meeting Minutes

Wednesday, December 16, 2020

1. **Call to Order**- President Sherri DeCamara called meeting to order at 5:04 pm
2. **Roll Call**- Michele Bassi, Sam Cooley, Sherri DeCamara, Linda Erbe, Ron Haedicke, Kevin Larkin, Myrna Medina, Renee Mello, Michelle Navarro, Jeff Nielsen, Julie Oliver, Kirk Schmidt, Gary Stubblefield, Steve Tedesco **Guests:** Dave Kegebein, Richard Travis, Sue King
3. **Welcome and Introduction of Visitors**- Phillip Carranco, Jodi Kolbach, Cathy Mello
4. **Correspondence**- None
5. **Approval of November 2020 Minutes**- Moved by Renee Mello, seconded by Jeff Nielsen and approved. Ron Haedicke abstained since he was not present at the November meeting.
6. **Acceptance of November 2020 Financials** - October Financials were presented Jeff Nielsen, motion to approve made by Ron Haedicke, seconded by Linda Erbe and approved.
 - a. **2021 Budgets were reviewed and discussed for both scenarios, with a 2021 fair and without a 2021 fair.** A motion was made by Steve Tedesco to accept the budgets as presented and seconded by Ron Haedicke, and approved.
 - b. A motion to recommend the Holiday Lights committee decide on the amount of funds to retain for 2021 displays was made by Ron Haedicke and seconded by Linda Erbe.
7. **No public comment**
8. **Fair Manager's Report** (Dave Kegebein)-
 - a. Dave shared a recap of the recent CDFA Restructuring zoom meetings sessions
 - b. The RV Park continues to provide financial support for the Fairgrounds.
 - c. Upcoming event includes a hot tub sale planned in the New Year.
 - d. Dave shared his forecast of California fairs taking place in 2021 being slim probability due to COVID.
9. **Executive Director's Report** (Jeannie Kegebein)-
 - a. Holiday Lights - Nov 27 - Dec 27, 2020
 - i. Jeannie shared the vehicle counts from recent weekend successes.
 - ii. Thursday evening has been added to the remaining weekends, running Thursday through Sunday.
 - iii. Dave shared that the community has shared great reviews and appreciation for the Holiday Lights efforts and event.
 - iv. Promotions- Ron shared the website and social media continue to promote pre-sale tickets.
 - b. Fire and Evacuation Center Fundraiser
 - i. Jeannie shared a banner would not be posted at the Fairgrounds as to not confuse the public during the Holiday Lights event.

- ii. A check for \$43,680 was issued to Fairgrounds for funds raised.
- c. Kaleena Mornard will be taking minutes in 2021.
- d. 2021 Sponsorship Opportunities- The Executive Committee recommended that 2020 Premier Sponsors be given a complimentary sponsorship in 2021 because sponsors were unable to receive several benefits in 2020 as a result of COVID. The complimentary sponsorship would include two crab feed tickets instead of the eight received last year. The 2020 sponsorship opportunities will remain the same for new Premier and Supporting Sponsors in 2021.
- e. A motion to accept the recommendation as outlined was made by Renee Mello and seconded by Kevin Larkin, and approved.
- f. I Love My Fairgrounds Campaign of 2021-Ron Haedicke shared the idea to coordinate all 2021 Foundation marketing themes with the "I Love My Fairgrounds" logo for consistency among committees throughout the year.
 - i. \$20,000 Challenge Grant (Jeannie)- Jeannie shared the details of the challenge grant to raise \$40,000 by Feb. 14, 2021.

10. Committee Reports:

- a. **Executive (Sherri DeCamara)**
 - i. Presentation of gifts- Gifts of appreciation were presented to Gary Stubblefield for his service on the board of directors, to Sue King and Dave Kegebein special commemorative pins were presented, and to Sherri DeCamara for her time served as President.
- b. **Board Member Vote for Officers and Board Members-Nominating Committee (Renee Mello)**
 - i. 2021 Officers: President- Renee Mello, Vice President- Michele Bassi, Secretary-Michelle Navarro, Treasurer-Jeff Nielsen
 - ii. Renewing Board Members include: Renee Mello, Joni White, and Linda Erbe
 - iii. All Board Members in attendance at the Board Meeting voted via email and all nominees are elected.
- c. **Golf Tournament (Jeannie)**
 - i. A charity golf tournament tentatively planned for January 2021 is considering listing the Foundation as a recipient of proceeds.
- d. **Crab Feed Drive-Through Dinner, March 6, 2021 and On-line Auction (Myrna Medina)-** Tickets will pre-sale for \$70 each meal and online auction details are being planned.
- e. **Website (Ron)-** Ron shared that the website is fresh with new updates posted routinely. As the Holiday Lights wrap up, plans for the Matching Campaign and Crab Feed will post.
- f. **Beverages (Richard) -** Sign-ups are needed for Sunday volunteers, please contact Richard to schedule.

11. Adjournment at 6:56pm

Submitted by Michelle Navarro

**Board of Directors
Zoom Meeting Minutes
Wednesday, January 20, 2021**

1. **Call to Order** - President Renee Mello called meeting to order at 5:00 pm
2. **Roll Call** - Renee Mello, Jeannie Kegebein, Jeff Nielsen, Sherri DeCamara, Julie Oliver, Michele Bassi, Michelle Navarro, Myrna Medina, Sam Cooley, Ron Haedicke, Steve Tedesco, Bob Erbe
3. **Welcome & Introduction**- Kaleena Mornard will be the Board scribe for 2021
4. **Guests:** Dave Kegebein, Sue King, Richard Travis, Kaleena Mornard
5. **No Correspondence**
6. **Minutes** Approval of December 2020 moved by Myrna Medina, seconded by Linda Erbe Approved
7. **Financials** December 2020 Financials were presented by Jeff Nielsen, motion to accept made by Steve Tedesco; Seconded by Sherri DeCamara, Approved
 1. **Holiday Lights P&L**- Jeff discussed the Holiday Lights P & L. A motion was made by Ron Haedicke to retain \$70,000 in proceeds from last year's event as seed money for this year, pay 15% rent to the Fairgrounds and reimburse the Fairgrounds for electricity usage, as well as add Holiday Lights to the Foundation's Reserve Account Policy to place 5% of the Foundations proceeds in the reserve account. 2nd by Julie Oliver, Approved
8. **No Public Comment**
9. **Fair Managers Report** (Dave)
 - a. Dave shared that Holiday Lights was fantastic.
 - b. The Fairgrounds is in the process of working with the County of Santa Cruz on rolling out a Drive-Thru Vaccination Clinic.
 - c. Dave shared that the probability of having large events in 2021 is slim. The Fairgrounds is looking at modified drive-thru options for Fair. Racing will happen with no fans in the grand-stands. There will be horse shows.
 - d. The Flea Market has been required to follow indoor retail COVID protocols. Negotiations are ongoing.
 - e. The RV park continues to provide financial support for the Fairgrounds.
10. **Executive Directors Report** (Jeannie)
 - a. **Holiday Lights**- Nov 27- Dec 27, 2020
 - i. Jeannie shared the vehicle counts for the event.
 - ii. The Committee has already starting planning this year's Holiday Lights Event
 - iii. Jeannie asked that the Board nominate Holiday Lights for the Pajaro Valley Chamber event of the year
 - b. **CA COVID-19 Grant Relief** - Jeannie shared that she has applied for the California grant for salary costs.
11. **Committee Reports**
 - a. **Executive Committee** (Renee)
 - i. **Challenge Grant I LOVE MY FAIRGROUNDS** (Renee Mello) - Renee Shared that we have raised \$9,075 to date. She is asking that every Board Member make a contribution.
 - ii. **Gift Acceptance Committee**- no report

- b. **Restructuring Discussion** – (Kirk) Kirk and Dave were in a meeting with CDFA & members of Assemblyman Rivas’ staff to discuss nonprofit organizations managing Fairgrounds
- c. **Strategic Planning** - The Foundation will move forward with completing a 2-year Business Plan and SWOT Analysis.
- d. **Crab Feed**- (Myrna) Myrna moved that the Crab Feed budget be approved, Ron Haedicke seconded. Approved. Tickets are on sale now; 54 tickets have been sold to date. Myrna called for volunteers for the day of the event, Online Auction will begin February 26.
- e. **Youth Leadership** (Joni) - Jeannie shared a correspondence from Joni, The Youth Leadership Committee recommends postponing the Youth Leadership Program to Spring 2022. Motion was made by Ron Haedicke, seconded by Sam Cooley, Approved
- f. **Promotions** (Ron) The Register Pajaronian shared a great article for Crab Feed and the success of Holiday Lights. Crab Feed information is on KSBW calendar, the website is being updated a few times per week. We will be ordering more I LOVE MY FAIRGROUNDS stickers.
- g. **Beverages** (Richard) - we are still selling small amounts of beer at the Flea Market weekly.

12. Adjournment at 6:10 pm

Respectfully Submitted, Kaleena Mornard

February 17, 2021

Rodgers House Committee meeting

Members present, Marilyn Hoyt, Sue King, Jody Belgard, Joanie Hargis, Kennette Roberts, Trisha Kett and Loretta Estrada.

Connie had to be out of town, but she and Paul worked in the yard Tuesday, he digging and hauling away all the old, rotten soil around the Gazebo, what an amazing helper he is to the committee! Marilyn worked in the yard due to Covid rules, we sat 6 feet apart and held our meeting in the house. It was cold outside!

The committee discussed the new planting around the gazebo, since it will be the focal place of the patio we want it to look pretty, but also workable and not to labor intensive . Each committee can send to Trisha what they think will look good, she has done a lot of research and went to ALLADINS and has a list of plants she feels would work. So please contact her with your wishes.

We discussed the upcoming Crab Feed, and Sue gave us the dates when we first started doing the feeds , I think this is the 17th year, and we ask the committee if they wanted to help we would appreciate it, we will be at the kitchens Thursday, Friday and Saturday!

We received a box full of beautiful table linens from Lou Ann Neibling , and If and When we can have patio sale we hope to do so, or during the Christmas Fair we have a lot items we have doubles and triples of, not to mention chairs.

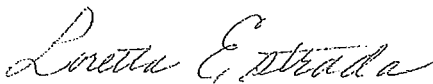
We cleaned the house after the meeting and now we have a clean home again! It's been 4 months since we have done house work.

Trisha mentioned the need to replace some of the soil in some of the gardens, this would be a good idea, the soil is terrible, we have slowly done so over the years, but maybe we need to really do it every where there is bare soil. Right now there is a lot of it.

(I am sure I am missing some important items) but I sent a email to everyone and NO one received it not even Nelly. So a week later I am trying to redo the minutes again, and doing it on the computer, the iPad just does not work. I thought I could send out a mass mailing but it just does not work!

Since our meeting we have learned one of our original members Diane Porter Cooley lost her son Steve, suddenly, we wish to send her our Condolences and hope she knows she is in our thoughts.

Sincerely, Chairperson



Loretta Estrada

**Minutes of the Board of Directors Meeting
Agricultural History Project
February 2, 2021**

Call to Order: The regular meeting of the Board of Directors was called to order at 6:00pm, February 2, 2021 by President Phil Ybarra via on-line Zoom.

Roll Call: The following Directors were present: Hank Aranda, Mary Bannister, Steve Cooley, John Eiskamp, Bob Erbe, Donna Giubbini, Nic Keiderling, Carol Kitayama, Jennifer Lemon, Kayce Pavlovich, Tom Rider, Les Roth, Shaz Roth, Francesca Ybarra, Phil Ybarra. Staff: Carol Grossi, John Kegebein, Kaleena Mornard. Absent: Ricardo Rocha and Jeff Smith.

Approval of Minutes- January 5, 2021 Meeting: A Motion was made by Tom Rider and seconded by John Eiskamp to approve January 5, 2021 Meeting Minutes. Motion passed.

Correspondence & Communications: None

Public Business from the Floor: None

Treasurer’s Report- December 2020 & December 2020 Restricted Funds: Nic Keiderling reported that the Executive Committee reviewed and recommends approval. A Motion was made by Nic Keiderling to approve the December 2020 & December 2020 Restricted Funds Financial Reports with the stipulation that this is an interim report and year-end adjustments will be made to finalize it. Seconded by Jennifer Lemon. Motion passed.

President’s Report: Phil Ybarra reported that Restorations are going strong. We made it through the holidays and we’re now going full speed ahead on events. He thanked everyone for all the support.

Director Comments: Tom Rider inquired about the outcome of the Panda Express Fundraiser. Jennifer Lemon reported that we raised \$351.69 and would like to repeat event 3-4 times/year. The Board was very supportive.

Committee & Task Force Reports:

Holiday Lights – John Eiskamp & Jennifer Lemon: The event was a resounding success! Rent to Fairgrounds wasn’t in budget, but due to the better-than-expected success of event, it is agreed that the usual 15% of event revenue should be paid to be supportive of the Fairgrounds. Also, \$70,000+ will be held by the Fairgrounds Foundation in an Event Fund. They are paying the bills and will report monthly on what is being spent. This extra-large reserve will be used to purchase more lights for next year when they go on sale in March. This will be discussed later in Old Business. The Committee will have monthly meetings and will keep the Board up to date. Next year we will increase security and add the event to our liability insurance.

Yesterday's Farm- John Kegebein: A letter was sent to the Fair regarding the site and rent. We are now waiting for a response.

Accessions and Collections- Tom Stickel: Donation of farm wagon and John Deere chisel-tooth harrow from Escobar Ranch.

Restorations & Repairs: Restoration continues on Studebaker wicker-side buggy; Working on Graham-Paige car; Restoration of Western Wheeled Scraper completed; Restoration of Allis Chalmers G (Jertberg) started; Stowed Holiday Lights frames and items in storage container; Prepped and Transferred borrowed items to Staff of Life market; Cleaned box label stencils; Cleaned up wind downed limbs at field; Cleaned and repainted bottom frame of "cow" trailer.

Long Term Planning- John Kegebein: The Executive Committee has come up with names of four people that might be interested in helping plan for our long-term future. A letter has been sent to them.

Other:

Building & Grounds Committee- Les Roth: Les reported that he talked with the roofer about the Codiga Building gutters. He is waiting for roof to dry out and then job will be completed this month.

Harvest Dinner- John Kegebein: John reported that the dinner date has been moved to October 30th so not to conflict with Holiday Lights. The Crosetti Building has already been reserved. Co-Chairs will be: Carol Grossi, Jennifer Lemon, Kaleena Mornard and John Kegebein. John made an appeal to Directors to help come up with Silent and Live Auction items. We have one item to date.

OLD BUSINESS:

a) **Holiday Lights Fairgrounds Rental Fee & Utility Fee, Reserve Account, and proceeds:** A Motion was made by John Eiskamp for approval of payment of rent and utility fees to Fairgrounds and for \$70,000+ to be held in Event Fund by the Fairgrounds Foundation to be used for next year's event. Tom Rider seconds. Motion passed.

NEW BUSINESS:

a) **Approval of Accession Management Policy updates (Section IV-Equipment Rental):** Changes in wording need to be made on 6,7 &8. The word lease needs to be changed to loan. On #8- Renter will be liable for damages. A Motion was made by Tom Rider and Seconded by John Eiskamp to approve Accession Management Policy with corrections. Motion passed.

b) **Approval of deaccessioning John Deere 40 Tractor:** Due to lack of storage and the fact that we already have one John Deere 40 in our collection, Nic Keiderling motions to deaccession John Deere 40. Tom Rider seconds. Motion passed. An ad will be put in Antique Trader. Two individuals from AHP are interested. Rototiller that came with it will be kept.

CEO REPORT: John Kegebein did a Show& Tell about Irons dated prior to 1890's that he purchased at auction. Antique auction items came from a run-down museum that closed. John and Kaleena Mornard are working on Bilingual Signage which was part of our Business Plan. Phil Ybarra will check on language. We will be applying for a \$1,000 Grant from the Rotary Club for this. AHP will match the \$1,000.

Meeting was adjourned at 6:51pm.

Minutes recorded and respectfully submitted by:
Donna Giubbini, Secretary

SANTA CRUZ C O U N T Y F A I R

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March 6, 2021

Hello Santa Cruz County Fair Livestock Exhibitors, Parents and Leaders!

With 2020 in the rearview mirror and some positive COVID-19 trends in our area, the Santa Cruz County Fair Livestock Department is optimistic that we will have some kind of modified "fair" this year. Recent successes with the Holiday Lights and Fair Food Drive-Thru events lead us to believe a drive-thru fair could be a fun way to celebrate our community at fair time. We'll share additional information about the fair in future communiques.

The Livestock Department learned a great deal about virtual and live shows as well as auctions last year. Our auction, while small, was a huge success. Our virtual shows went well, but lacked the fun and excitement that come with seeing the exhibitors with their animals in the arena, vying for the top places in their divisions. We hope to offer a more typical livestock show and auction this year, but acknowledge that the pandemic responses by health officials play a major role in determining what we can do. If live shows are offered, they may be one-day shows where exhibitors bring in their animals on show day and take them home after the show. Market animals would then be delivered to the load-out point at a later date.

Decisions on which classes will be offered has not been made. Showmanship classes may or may not be offered – a decision will be made as we get closer to fair time. If we are forced to limit the number of animals we can accommodate, our priority will be market animals first, breeding/dairy animals second, carcass animals third. Please consider the uncertainties of this evolving situation prior to purchasing animals you plan to raise for the fair and consider the risk involved.

We would like to know if you plan to participate in this year's livestock show and which species you are planning to show. This year, exhibitors will be allowed to bring only one non-beef market animal and/or one beef market animal. Extended areas (Santa Clara & San Mateo Counties) will be limited to 5 market beef (these animals have been already identified) and 10 market hogs, 10 market lambs and 10 market goats combined.

Please use the link below to let us know your plans for this year's fair. You will not be obligated in any way by your answers. Your responses are requested no later than Friday, March 26, 2021. Submit one for each exhibitor.

[2021 Livestock - Santa Cruz County Fair Questionnaire](#)

Thank you!

Santa Cruz County Fair Livestock Department