

**CFSA Workers' Compensation Reporting Form  
2018 Information for 2019 Fee Estimates**

From: Santa Cruz County Fair  
Please submit this completed form by February 15, 2019

1. 2018 IRS Form W-3 \$ 526,355.31

2018 payroll for full time **and** part-time salaried employees as reported in box 5 "Medicare wages and tips." **Include a copy of your W-3(s) with the completed Reporting Form.**

2. 2018 Total hours Worked by all Employees 21,253.58

2018 total hours worked by all employees as reported on Cal/OSHA Form 300A, Appendix B, "Summary of Work-Related Injuries and Illnesses," employment information section.

**3. 2018 Total Volunteer Hours**

Directors Meeting Hours	<u>160</u>
Directors Fair Hours	<u>150</u>
Directors Project Hours	<u>50</u>
Exhibit Department Volunteers	<u>5500</u>
Committee Meetings	<u>400</u>
Junior Livestock Meetings	<u>250</u>
Auction Committee at Fair Time	<u>450</u>
Alternative Work Programs	<u>6000</u>
(Including Community Service/Work Release Labor Programs)	
Judges not on Contract	<u>250</u>
Other Volunteers	<u>1800</u>

**Total Hours:** 15,010 X \$12.00 = \$ 180,120  
(Minimum wage)

**4. Board Resolution Covering Volunteers**

CFSA must have a resolution on file from your Fair Board that authorizes the Authority to provide workers' compensation coverage for volunteers working at your fair. To eliminate the need to do this on an annual basis, your Board may authorize coverage for an indefinite period of time. (call Lianne Lewellen at 916-263-6145 to check and see if your Fair has an indefinite resolution on file) The following verbiage may be used:

A motion was made by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and carried that members of the Board of Directors of the \_\_\_\_\_ Fair and any volunteers donating time for the Fair, will be covered by Workers' Compensation Insurance while performing their volunteer work.

Date Passed: \_\_\_\_\_ Signed: \_\_\_\_\_

*Please submit copy of resolution and IRS Form W-3.*

\_\_\_\_\_  
Prepared By

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date