

# 14<sup>th</sup> District Agricultural Association

## SANTA CRUZ COUNTY FAIR

Established 1885



### BOARD MEETING MINUTES

#### Board of Directors' Meeting

2601 East Lake Avenue, Watsonville, CA

Tuesday, January 24, 2017

The Board Room

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**CALL TO ORDER:** 1:30 PM by President Barton

**DIRECTORS PRESENT:** Bill Barton, President; Stephanie Fontana, Vice President; Loretta Estrada, Director; Jody Belgard, Director; Don Dietrich, Director; Stuart Yamamoto, Director; Tony Campos, Director (1:40 PM).

**DIRECTORS ABSENT:**

**DIRECTORS EXCUSED:** Eric Hammer

**GENERAL MANAGER (GM):** Dave Kegebein

**Admin & Operations:** Lynne Grossi

**DIRECTOR COMMENTS:** President Barton expressed the opinion that the WFA Conference was better this year but that 3 days would be an adequate length for the convention. Lots of sessions and information on cannabis was available to fairs.

**PUBLIC COMMENTS:** None.

**CONSENT AGENDA:** Director Dietrich requested contracts be pulled from Consent Calendar, he had a question on term of Uretsky Security contract. GM explained that it was a temporary extension and that a complete RFP was being prepared. Minutes of November 29, 2016 meeting will be corrected & placed on February Consent Calendar for approval. *Director Dietrich moved, Director Estrada seconded approval of the contracts on Consent Agenda. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.*

**FINANCIALS:** GM reported revenues continue to grow. *Director Estrada moved, Director Belgard seconded approval of the October & November financials. Motion Carried 7-0, Ayes - Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.* 2017 budget was not available for review.

**MANAGERS REPORT:** GM reported remodeling of the Fine Arts building was in progress. Lighting upgrade is proceeding slowly due to weather. The Bug Barn has been sided. Painting project on interior of Harvest Building is being finished. Renovation of shop building is in progress. Directors Dietrich, Campos, and Barton would like to see a list of projects with start date, projected completion date and cost of project.

## **OLD BUSINESS:**

**Update on pursuit of State Property funding** - Director Dietrich reported the presentation information had been fine tuned. There is a tentative date for Assemblyman Stone to tour the fairgrounds. He is working with Senator Monning's and Assemblywoman Caballero's staff to find dates for a tour.

**Annual review of the SCC Fairgrounds Policies** – a public meeting will be noticed. Director Dietrich has suggested policies for safety and vehicle/equipment use.

## **NEW BUSINESS:**

**Standard Agreement 16-0187, CDFR request for 2017 Fair allocation** - Director Dietrich moved, Director Fontana seconded approval of the agreement. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**Delegation of Authority** - Director Dietrich moved, Director Campos seconded approval of the Delegation of Authority. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**2018 Rental Rates** - Director Belgard moved, Director Estrada seconded approval of the 2018 rental rates as presented. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**Fair Admissions & Vendor Fees** - Director Dietrich moved, Director Campos seconded approval of the Fair Admission & Vendor Fees as presented. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**2017 Camping Fees** - Director Dietrich moved, Director Fontana seconded approval of the 2017 Camping Fees as presented. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**Alcohol Sales Contract with the SC Fairgrounds Foundation** - Director Campos moved, Director Dietrich seconded approval of the contract. Motion Carried 7-0, Ayes – Directors Barton, Belgard, Campos, Dietrich, Estrada, Fontana, Yamamoto.

**Letter of intent to AHP, site expansion for Living History Farm** – not ready for presentation.

## **CORRESPONDENCE** None

## **REPORTS**

1. Rodgers House – Director Estrada reported the committee's Christmas party was great. They will be meeting tomorrow.
2. Santa Cruz County Fairgrounds Foundation – Jeannie Kegebein reported the Crab Feed is March 4<sup>th</sup>, ticket price is \$60 for adult and \$35 for 12 & under. The group is looking for silent auction items.
3. Agricultural History Project – Lynne Grossi reported the Living History Farm Committee will be meeting January 26<sup>th</sup> at 9 AM.
4. WFA Attendees – Manager Kegebein enjoyed the convention, Steve Chambers, WFA Executive Director, has announced his retirement. The presentation by the Fairgrounds Foundation was well attended and lots of great questions were asked.

## **ADJOURNMENT to Closed Session for Personnel Issues: 3:30 PM**

**RECONVENE OPEN MEETING: 5:15 PM** – President Barton reported the CEO evaluation had been completed.

**Next Meetings**

1. Next Board Meeting Tuesday, February 28, 2017 6:00 PM in the Harvest Building

**ADJOURNMENT:** The meeting was adjourned at 5:17 PM.

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