

# 14<sup>th</sup> District Agricultural Association

## SANTA CRUZ COUNTY FAIR

Established 1885



### BOARD MEETING MINUTES

#### Board of Directors' Meeting

2601 East Lake Avenue, Watsonville, CA

Tuesday, March 22, 2016

The Board Room

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**CALL TO ORDER:** 1:30 PM by President Barton

**DIRECTORS PRESENT:** Bill Barton, President; Stephanie Fontana, Director; Loretta Estrada, Director; Stuart Yamamoto, Director; Eric Hammer, Director; Tony Campos, Director.

**DIRECTORS ABSENT:** none

**DIRECTORS EXCUSED:** Director Belgard, Director Dietrich

**GENERAL MANAGER (GM):** Dave Kegebein

**ADMINISTRATION/OPS.** – Lynne Grossi

**PUBLIC COMMENTS:** None

**DIRECTOR COMMENTS:** Director Estrada declared the Crab Feed a wonderful event. All the goodies were sold by the night's end. President Barton agreed wholeheartedly. Director Yamamoto asked how the Eventbrite system worked – the response was “not well.”

**CONSENT CALENDAR:** The Consent Calendar contained the January 26, 2016 minutes and Contracts. President Barton asked to pull the minutes from the consent agenda. *Director Estrada moved, Director Fontana seconded approval of the Consent Agenda. Motion carried unanimously.*

Correction was made to the minutes of the prior, January 26, 2016 meeting, on page 4 under “Reports” Director Estrada was incorrectly identified as “Vice President”. With these corrections, *Director Yamamoto moved, Director Estrada seconded approval of the Consent Agenda. Motion carried 5-0, Director Hammer abstained.*

**FINANCIALS:** GM reviewed the 2015 STOP and January and February 2016 financials. He reported that the credit line was paid off in March. He reported a current cash balance of about \$229,000 which is about \$100,000 over where we were at this time last year. January and February financial reports will be considered at the next board meeting. *Director Fontana moved, Director Yamamoto seconded acceptance of the 2015 STOP. Motion carried unanimously.*

**MANAGER'S REPORT:**

1. The Santa Cruz County Fair Heritage Foundation (formerly Heritage Foundation) is working on the alcohol licensing with ABC.
2. GM reported on the 2015/16 fair funding noting that the CDFA provided some funding from a needs assessment survey done a year ago. The funding identified \$18,000 towards a fire system pump replacement project that has an estimated construction cost of \$50,000 if done by staff.
3. The Regional Water Quality Control Board has concerns regarding the sewer line crossing of Salsipuedes Creek, however an acceptable solution is being worked out.
4. Outdoor lighting work is being done, replacing 50 fixtures per year.
5. A tree nursery is being designed to provide additional trees for the grounds at a reasonable cost.
6. GM reported that thanks to one of our benefactors, the Heritage Hall restroom project is moving along. The sewer line, gas line and water lines at the Crosetti Building have all been replaced. Pavers at Heritage Hall have installed. Creek restoration project is ongoing.

### **OLD BUSINESS**

Past-President Dietrich presented the Draft Board Policies and Procedures manual compiled by the committee that included Directors Barton, Hammer and Campos. President Barton commended the Past-President for getting the task completed. GM summarized some of the key updates. *Director Yamamoto moved and Director Hammer seconded the motion to accept the Policy Manual with final cleanup. Motion carried unanimously.*

### **NEW BUSINESS:**

Set 2017 Rental Rates. GM reviewed the recommended 2017 building rental rate schedule. *Director Hammer moved and Director Yamamoto seconded the motion to approve the 2017 building rental rate schedule. Motion carried unanimously.*

The Board reviewed the list of 2016 meeting dates and times.

### **CORRESPONDENCE**

There was further discussion of the CDFA Deferred Maintenance letter recommending \$18,000 toward fire system pump. Directors Hammer and Campos recommend more contact with our elected officials including visits to Sacramento to keep these issues on their radars.

### **REPORTS**

1. Rodgers House News Update – Director Estrada reported the committee would be meeting on Wednesday.
2. Santa Cruz County Fairgrounds Foundation. The Crab Feed was spectacular! Katie Bassman is the newest board member. Planning a retreat for April 30<sup>th</sup>.
3. Ag History – Lynne Grossi reported that Easter on the Farm and Day on the Farm plans were coming together. The Living History Farm Committee will be having its first planning meeting.

### **Next Agenda Items Requested - none**

#### **Next Meetings**

Next Regular Board Meeting Schedule is May 24, 2016 at 1:30 in the Board Room

**ADJOURNMENT:** The meeting adjourned at 3:40 pm.