

Santa Cruz County Fair
HERITAGE FOUNDATION
Board of Directors Meeting Minutes
Wednesday, June 19, 2013 3:00-5:00PM SCCF Board Room

1. Call to Order at 3:17 pm by President Rivera—
 - Late start due to Director tardiness and quorum considerations. Please try to be punctual.
 - Minutes taken by Vice-President Nielsen.

2. Attendance
 - Directors Present: Carlos Rivera, Jeff Nielsen, Chuck Allen, Dawn White, Michele Bassi, Bill Barton, Roger Wildey, Katie Mahan, Ken McCrary
 - Directors Absent: Sharon Hiraga, Jeanie Kegebein, Laurie Jensen, Julie Oliver, Justin White
 - Additionally Present: Richard & Mary Travis, Sue King, Lynne Grossi, Loretta Estrada, and Dave Kegebein (Interim Fair Manager).

3. Correspondence
 - None

4. Approval of Minutes
 - May minutes were approved.

5. CEO Report—(Interim Fair Manager David Kegebein)
 - With much time invested, the work on the Horse Barns is nearly complete.
 - Crosetti Roof is complete.
 - The 2 water wells are now cross connected under budget.
 - Fair is now in possession of the 3 Kubota RTV's (1 used & 2 new) purchased by the HF.
 - Based on new information, **MOTION** by CFO White approved to amend the costing of the 2 new Kubota RTV's from \$250 per month over 5 years each to \$315.25 and \$312.64 per month over 4 years.
 - Adjusted current calendar year Project / Equipment requests:
 - Consideration of additional purchases tabled to give the Board a month to digest the forthcoming budget.

6. Public Comment for Items Not on the Agenda
 - None

7. CFO Report
 - **MOTION** by VP Nielsen approved to accept the CFO financials as presented.
 - **MOTION** by Director Bassi approved to accept the "2013 CALENDAR BUDGET" subject to changes.
 - Thank you Dawn for your effort!

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8. Reports & Business -

8.1. Subcommittee Reports -

8.1.1. Alcohol Sales - (Richard Travis)

- Sales during the Flea Market continue.
- The Scottish Festival is just complete—no figures yet.

8.1.2. Executive Committee

8.1.2a. HF Board Policies

- **MOTION** by VP Nielsen approved to adopt the HF Board Policies as presented and appoint Director Barton as policy committee chairman for review and recommendations going forward.

8.1.2b. HF Equipment Lease Agreement with the Fair Grounds

- **MOTION** by Director Allen approved to accept the Equipment Lease Agreement as presented.

8.1.2c. Human Resources Recommendation

- **MOTION** by VP Nielsen approved for HF to engage in the hiring of employees and appoint Director Mahan as chairman of the HR committee to advise the BOD on how best to make it happen.

8.1.3. Nominating Committee

8.1.3a. Dawn White & Laurie Jensen second BOD terms

- **MOTION** by Director Barton approved seating Dawn White and Laurie Jensen to respective second BOD terms.

8.1.3b. Election of Officers

- **MOTION** by Director Allen approved seating:
 - Jeff Nielsen-President
 - Michele Bassi-Vice President
 - Jeannie Kegebein-Secretary
 - Dawn White-Chief Financial Officer
 - Chuck Allen-Past President

8.1.3c. Nomination of Director Sue King

- **MOTION** by CFO White approved seating Sue King on the BOD.

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8.1.4. Membership

- CFO White reported receipt of several new HF memberships from the Friends of the Fair referral. Good work Jeannie Kegebein!

8.2 Continued Business

- President Rivera extended thanks to all the hard working volunteers who helped make Day On The Farm a success.

9. Upcoming Events -

- 9.1 Next BOD meeting (July 17, 2013)
- 9.2 Santa Cruz County Fair (September 10-15, 2013)
- 9.3 HF Brewfest (October 19, 2013)

10. Items Not on the Agenda

- New President Nielsen extends thanks to outgoing President Rivera (retiring from the BOD) for his exemplary energy and duty to the Heritage Foundation. Carlos Rivera will be missed.

11. Meeting adjourned.