

DATE: February 11, 2013
MEETING OF: February 26, 2013
FROM: Staff
RE: **ACTION ITEMS X.4 – Kobert Animal Productions**

BACKGROUND

Kobert Animal Productions will be providing turkey stampede and bird shows September 10-15, 2013, for the annual fair.

FISCAL IMPACT

Contract cost of \$10,800.00 as budgeted in fair entertainment budget.

STAFF RECOMMENDATION

That the Board approves a motion to execute the agreement with Kobert Animal Productions.

ATTACHMENTS

- Standard Agreement 2013-03.

NOTE: Individual contracts of \$10,000 or more require individual board approval even when previously budgeted.

AGREEMENT NUMBER 2013-03
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Santa Cruz County Fair / 14th District Agriculture Association

CONTRACTOR'S NAME

Kobert Animal Productions

2. The term of this Agreement is: 9/10/2013 through 09/15/2013
 September 10, 2013 through September 15, 2013



3. The maximum amount of this Agreement is: \$ 10,800.00
 Ten Thousand Eight Hundred and 00/100----

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Exhibit B – Budget Detail and Payment Provisions	2 page(s)
Exhibit C* – General Terms and Conditions	0 page(s)
Check mark one item below as Exhibit D:	
<input type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	page(s)
<input checked="" type="checkbox"/> Exhibit - D* Special Terms and Conditions	page(s)
Exhibit E – Additional Provisions	page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
 These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) Kobert Animal Productions		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Nancy Kobert, Contractor		
ADDRESS PO Box 1321, Ramona, CA 92065 760.644.8000		
STATE OF CALIFORNIA		
AGENCY NAME Santa Cruz County Fair/14 th DAA		<input type="checkbox"/> Exempt per:
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Dave Kegebein, Interim Manager		
ADDRESS 2601 East Lake Avenue, Watsonville, CA 95076		

**EXHIBIT A
 (Interagency Agreement)**

SCOPE OF WORK

1. Kobert Animal Productions agrees to provide the following services:

Kobert Animal Productions will provide the 14th District Agriculture Association/Santa Cruz County Fair with three (3) twenty minute turkey stampede shows per day and three (3) twenty minute bird shows per day of Fair, September 10-15, 2013.

2. 14th District Agriculture Association/ Santa Cruz County Fair agrees to provide the following services:

The 14th DAA agrees to provide Kobert Animal Productions with bleachers and seating surrounding the exhibit. The exhibit size will be 60'X60' minus seating. The Association will also provide electricity, water (within 50 feet), and pine shavings. The 14th DAA will pay Kobert Animal Productions \$10,800.00 for all shows the week of Fair. Check will be ready Sunday evening.

3. The project representatives during the term of this agreement will be:

State Agency: 14th DAA/ SCCF	Contractor: Kobert Animal Productions
Name: Dave Kegebein, Interim Manager	Name: Nancy Kobert
Phone: (831) 724-5671	Phone: (760) 644-8000
Fax: (831) 761-5827	Fax:

Direct all inquiries to:

State Agency: 14th DAA/SCCF	Contractor: Kobert Animal Productions
Section/Unit: Exhibit Representative I	Section/Unit: Contact
Attention: Emily Grunewald	Attention: Nancy Kobert
Address: 2601 East Lake Ave, Watsonville	Address: PO Box 1321, Ramona, CA 92065
Phone: (831) 724-5671, ext. 202	Phone: (760)664-8000
Fax: (831) 761-5827	Email: nancyriegler@aol.com

AGREEMENT SUMMARY
STD 215 (Rev 4/2002)

AGREEMENT NUMBER

AMENDMENT NUMBER

2013-03

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME

Kobert Animal Productions

2. FEDERAL I.D. NUMBER

3. AGENCY TRANSMITTING AGREEMENT

Santa Cruz County Fair

4. DIVISION, BUREAU, OR OTHER UNIT

14th District Agriculture Association

5. AGENCY BILLING CODE

6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?

NO

YES (If YES, enter prior contractor name and Agreement Number)

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES

Contractor will provide three turkey stampede and three bird shows day at the Fair, September 10-15, 2013.

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)

Kobert Animal Productions will provide the 14th District Agriculture Association/Santa Cruz County Fair with three (3) twenty minute turkey stampede shows per day and three (3) twenty minute bird shows per day of Fair, September 10-15, 2013

10. PAYMENT TERMS (More than one may apply.)

MONTHLY FLAT RATE

QUARTERLY

ONE -TIME PAYMENT

PROGRESS PAYMENT

ITEMIZED INVOICE

WITHHOLD _____ %

ADVANCED PAYMENT NOT TO EXCEED

REIMBURSEMENT/REVENUE

\$ _____ or _____ %

OTHER (Explain)

11. PROJECTED EXPENDITURES FUND TITLE	ITEM	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
					\$
					\$
					\$
OBJECT CODE				AGREEMENT TOTAL	\$

OPTIONAL USE

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.

PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT

\$

ACCOUNTING OFFICER'S SIGNATURE

DATE SIGNED

TOTAL AMOUNT ENCUMBERED TO DATE

\$

12. AGREEMENT	TERM		TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
	From	Through		
Original	9/10/2013	9/15/2013	\$ 10,800.00	N/A
Amendment No. 1			\$	
Amendment No. 2			\$	
Amendment No. 3			\$	
TOTAL			\$	

(Continue)

13. BIDDING METHOD USED:

REQUEST FOR PROPOSAL (RFP) INVITATION FOR BID (IFB) USE OF MASTER SERVICE AGREEMENT
(Attach justification if secondary method is used)

SOLE SOURCE CONTRACT EXEMPT FROM BIDDING OTHER *(Explain)*
(Attach STD. 821) *(Give authority for exempt status)*

NOTE: Proof of advertisement in the State Contracts Register or an approved form STD. 821, Contract Advertising Exemption Request, must be attached

14. SUMMARY OF BIDS *(List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)*
 N/A

15. IF AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, PLEASE EXPLAIN REASON(S) *(If an amendment, sole source, or exempt, leave blank)*
 N/A

16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?

17. JUSTIFICATION FOR CONTRACTING OUT *(Check one)*

Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified. Contracting out is justified based on Government Code 19130(b). Justification for the Agreement is described below.

Justification:
 This is part of the Entertainment for the 2013 Santa Cruz County Fair.

18. FOR AGREEMENTS IN EXCESS OF \$5,000, HAS THE LETTING OF THE AGREEMENT BEEN REPORTED TO THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> N/A	19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	20. FOR CONSULTING AGREEMENTS, DID YOU REVIEW ANY CONTRACTOR EVALUATIONS ON FILE WITH THE DGS LEGAL OFFICE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NONE ON FILE <input type="checkbox"/> N/A
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21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR? A. CONTRACTOR CERTIFICATION CLAUSES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> N/A B. STD. 204, VENDOR DATA RECORD <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> N/A	22. REQUIRED RESOLUTIONS ARE ATTACHED <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A
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23. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? *(If an amendment, explain changes, if any)*

NO *(Explain below)* YES *(If YES complete the following)*

DISABLED VETERAN BUSINESS ENTERPRISES: _____ % OF AGREEMENT

Good faith effort documentation attached if 3% goal is not reached.
 We have determined that the contractor has made a sincere good faith effort to meet the goal.

Explain:

24. IS THIS A SMALL BUSINESS CERTIFIED BY OSBCR? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>(Indicate Industry Group)</i>	SMALL BUSINESS REFERENCE NUMBER
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25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME LONGER THAN ONE YEAR? *(If YES, provide justification)*
 NO YES

I certify that all copies of the referenced Agreement will conform to the original Agreement sent to the Department of General Services.

SIGNATURE/TITLE	DATE SIGNED
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