

DATE: February 11, 2013
MEETING OF: February 26, 2013
FROM: Staff
RE: **ACTION ITEMS X.3 – Animal Training & Research**
International

BACKGROUND

Animal Training & Research International group will be providing sea lion shows September 10-15, 2013, for the annual fair.

FISCAL IMPACT

Contract cost of \$12,000 as budgeted in fair entertainment budget.

STAFF RECOMMENDATION

That the Board approves a motion to execute the agreement with Animal Training & Research International.

ATTACHMENTS

- Standard Agreement 2013-02.

NOTE: Individual contracts of \$10,000 or more require individual board approval even when previously budgeted.

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER

2013-02

REGISTRATION NUMBER

48-1258688

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Santa Cruz County Fair / 14th District Agriculture Association

CONTRACTOR'S NAME

Animal Training & Research International

2. The term of this Agreement is: 9/10/2013 through 09/15/2013
 September 10, 2013 through September 15, 2013

3. The maximum amount of this Agreement is: \$ 12,000.00
 Twelve Thousand Dollars & 00/100---

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work 1 page(s)

Exhibit B – Budget Detail and Payment Provisions 0 page(s)

Exhibit C* – General Terms and Conditions 4 page(s)

Check mark one item below as Exhibit D:

Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement) page(s)

Exhibit - D* Special Terms and Conditions page(s)

Exhibit E – Additional Provisions page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
 These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)

Sea Lion Encounters

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Stephanie Skrovan, Contractor

ADDRESS

1276 Lincoln Avenue, Suite 205, San Jose, CA 95125

STATE OF CALIFORNIA

AGENCY NAME

Santa Cruz County Fair/14th DAA

BY (Authorized Signature)



DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Dave Kegebein, Interim Manager

ADDRESS

2601 East Lake Avenue, Watsonville, CA 95076

California Department of General
 Services Use Only

Exempt per:

**EXHIBIT A
(Interagency Agreement)**

SCOPE OF WORK

1. Animal Training & Research International agrees to provide the following services:

Animal Training and Research International will provide the 14th District Agriculture Association/Santa Cruz County Fair with two (2) sea lion shows per weekday, three (3) shows per day on weekends. Fair dates are September 10-15, 2013.

2. 14th District Agriculture Association/ Santa Cruz County Fair agrees to provide the following services:

The 14th DAA agrees to provide Animal Training & Research International with bleachers and seating surrounding the exhibit. The exhibit size will be 60'X55' minus seating. The Association will also provide one hundred (100) pounds of ice per day. Cold storage and reception of fish will be provided along with lighting if night shows are required, 40-50' of bike rail for back of exhibit, two 50amp circuits within 75' of the show. Diagram attached. The 14th DAA will pay Animal Training & Research International \$12,000.00 for all shows the week of Fair. Check will be ready Sunday evening.
***Make check payable to Animal Training & Research International**

3. The project representatives during the term of this agreement will be:

State Agency: 14 th DAA/ SCCF	Contractor: Animal Training & Research Int.
Name: Dave Kegebein, Interim Manager	Name: Reed Zaro
Phone: (831) 724-5671	Phone: (408) 275-6325
Fax: (831) 761-5827	Fax:

Direct all inquiries to:

State Agency: 14 th DAA/SCCF	Contractor: Animal Training & Research Int.
Section/Unit: Exhibit Representative I	Section/Unit: Contact
Attention: Emily Grunewald	Attention: Reed Zaro
Address: 2601 East Lake Ave, Watsonville	Address: 1276 Lincoln Ave. Suite 205, San Jose
Phone: (831) 724-5671, ext. 202	Phone: (408) 275-6325
Fax: (831) 761-5827	Fax:

AGREEMENT SUMMARY
STD 215 (Rev 4/2002)

AGREEMENT NUMBER 2013-02	AMENDMENT NUMBER
-----------------------------	------------------

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME Animal Training & Research International	2. FEDERAL I.D. NUMBER 48-1258688
3. AGENCY TRANSMITTING AGREEMENT Santa Cruz County Fair	4. DIVISION, BUREAU, OR OTHER UNIT 14 th District Agriculture Association
5. AGENCY BILLING CODE	
6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT	

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?
 NO YES (If YES, enter prior contractor name and Agreement Number)
 Animal Training & Research International
 Fair 2012-01

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES
 Contractor will provide two sea lion shows per weekday day and three shows per day on weekend of Fair, September 10-15, 2013.

9. AGREEMENT OUTLINE (Include reason for Agreement: Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)
 Animal Training and Research International will provide the 14th District Agriculture Association/Santa Cruz County Fair with two (2) sea lion shows per weekday and three (3) per day on weekend days of fair, September 11-16, 2012.
 The 14th DAA agrees to provide Animal Training & Research International with bleachers and seating surrounding the exhibit. The exhibit size will be 60'X55' minus seating. The Association will also provide one hundred (100) pounds of ice per day. Cold storage and reception of fish will be provided along with lighting if night shows are required. Diagram attached. The 14th DAA will pay Animal Training & Research International \$12,000.00 for all shows the week of Fair.

10. PAYMENT TERMS (More than one may apply.)
 MONTHLY FLAT RATE QUARTERLY ONE-TIME PAYMENT PROGRESS PAYMENT
 ITEMIZED INVOICE WITHHOLD _____ % ADVANCED PAYMENT NOT TO EXCEED
 REIMBURSEMENT/REVENUE \$ _____ or _____ %
 OTHER (Explain) _____

11. PROJECTED EXPENDITURES FUND TITLE	ITEM	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
					\$
					\$
					\$

OBJECT CODE _____ AGREEMENT TOTAL \$ _____

OPTIONAL USE \$ _____
 AMOUNT ENCUMBERED BY THIS DOCUMENT

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.
 PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT \$ _____

ACCOUNTING OFFICER'S SIGNATURE _____ DATE SIGNED _____ TOTAL AMOUNT ENCUMBERED TO DATE \$ _____

12. AGREEMENT	TERM		TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
	From	Through		
Original	9/10/2013	9/15/2013	\$ 12,000.00	N/A
Amendment No. 1			\$	
Amendment No. 2			\$	
Amendment No. 3			\$	
	TOTAL		\$	

(Continue)

AGREEMENT SUMMARY

STD. 215 (Rev 04/2002)

13. BIDDING METHOD USED:

- REQUEST FOR PROPOSAL (RFP) INVITATION FOR BID (IFB) USE OF MASTER SERVICE AGREEMENT
(Attach justification if secondary method is used)
- SOLE SOURCE CONTRACT EXEMPT FROM BIDDING OTHER *(Explain)*
(Attach STD. 821) *(Give authority for exempt status)*

NOTE: Proof of advertisement in the State Contracts Register or an approved form STD. 821, Contract Advertising Exemption Request, must be attached

14. SUMMARY OF BIDS (List of bidders, bid amount and small business status) (If an amendment, sole source, or exempt, leave blank)
N/A

15. IF AN AWARD OF AGREEMENT IS TO OTHER THAN THE LOWER BIDDER, PLEASE EXPLAIN REASON(S) (If an amendment, sole source, or exempt, leave blank)
N/A

16. WHAT IS THE BASIS FOR DETERMINING THAT THE PRICE OR RATE IS REASONABLE?
At other venues this company charges \$7,000.00 more.

17. JUSTIFICATION FOR CONTRACTING OUT (Check one)

- Contracting out is based on cost savings per Government Code 19130(a). The State Personnel Board has been so notified. Contracting out is justified based on Government Code 19130(b). Justification for the Agreement is described below.

Justification:

This is part of the Entertainment for the 2013 Santa Cruz County Fair.

18. FOR AGREEMENTS IN EXCESS OF \$5,000, HAS THE LETTING OF THE AGREEMENT BEEN REPORTED TO THE DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING?

- NO YES N/A

19. HAVE CONFLICT OF INTEREST ISSUES BEEN IDENTIFIED AND RESOLVED AS REQUIRED BY THE STATE CONTRACT MANUAL SECTION 7.10?

- NO YES N/A

20. FOR CONSULTING AGREEMENTS, DID YOU REVIEW ANY CONTRACTOR EVALUATIONS ON FILE WITH THE DGS LEGAL OFFICE?

- NO YES NONE ON FILE N/A

21. IS A SIGNED COPY OF THE FOLLOWING ON FILE AT YOUR AGENCY FOR THIS CONTRACTOR?

- A. CONTRACTOR CERTIFICATION CLAUSES NO YES N/A
 B. STD. 204, VENDOR DATA RECORD NO YES N/A

22. REQUIRED RESOLUTIONS ARE ATTACHED

- NO YES N/A

23. ARE DISABLED VETERANS BUSINESS ENTERPRISE GOALS REQUIRED? (If an amendment, explain changes, if any)

- NO *(Explain below)* YES *(If YES complete the following)*

DISABLED VETERAN BUSINESS ENTERPRISES: _____ % OF AGREEMENT

- Good faith effort documentation attached if 3% goal is not reached.
 We have determined that the contractor has made a sincere good faith effort to meet the goal.

Explain:

24. IS THIS A SMALL BUSINESS CERTIFIED BY OSBCR?

- NO YES *(Indicate Industry Group)*

SMALL BUSINESS REFERENCE NUMBER

25. IS THIS AGREEMENT (WITH AMENDMENTS) FOR A PERIOD OF TIME LONGER THAN ONE YEAR? (If YES, provide justification)

- NO YES

I certify that all copies of the referenced Agreement will conform to the original Agreement sent to the Department of General Services.

SIGNATURE/TITLE

DATE SIGNED

