

DATE: June 15, 2012
MEETING OF: June 26, 2012
FROM: Staff
RE: ACTION ITEMS X.7 – Pajaro Valley High School Agreement

BACKGROUND

The fair has contracted with the athletic department at Pajaro Valley High School for several years to provide trash and recycling collection during the annual fair. The students work in shifts and are supervised by a coach or parent.

BENEFITS:

1. PV High Athletic Department provides supervision
2. No payroll cost burden to fair
3. Fair writes 1 check
4. Fair provides overall contract supervision but does not have to supervise individual employees

FISCAL IMPACT

Contract cost of \$10,000 as budgeted in Fair attendance operations budget.

STAFF RECOMMENDATION

That the Board approves a motion to execute the agreement with Pajaro Valley High School to collect trash and recycling during the annual fair.

ATTACHMENTS

- Standard Agreement 2012-23.

NOTE: Individual contracts of \$5,000 or more require individual board approval even when previously budgeted.

AGREEMENT NUMBER 2012-23
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME
 14th DAA/Santa Cruz County Fair

CONTRACTOR'S NAME
 Pajaro Valley High School - Athletic Department

2. The term of this Agreement is: 09/11/2012 through 09/16/2012
 September 11, 2012 through September 16, 2012


3. The maximum amount of this Agreement is: \$ 10,000.00
 Ten Thousand Dollars

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Exhibit B – Budget Detail and Payment Provisions	1 page(s)
Exhibit C* – General Terms and Conditions	
Check mark one item below as Exhibit D:	
<input type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	page(s)
<input type="checkbox"/> Exhibit - D* Special Terms and Conditions	
Exhibit E – Additional Provisions	page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) Pajaro Valley High School - Athletic Department		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Robert Gomez, Athletic Department		
ADDRESS 500 Harkins Slough Road, Watsonville, CA 95076		
STATE OF CALIFORNIA		
AGENCY NAME 14 th DAA/Santa Cruz County Fair		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 6-15-12	
PRINTED NAME AND TITLE OF PERSON SIGNING Dave Kegebein, Interim Manager		
ADDRESS 2601 East Lake Avenue, Watsonville, CA 95076		
		<input type="checkbox"/> Exempt per:

**EXHIBIT A
(Interagency Agreement)**

SCOPE OF WORK

1. Pajaro Valley High School – Athletic Department agrees to provide the following services:

Contractor agrees to collect trash and recycling during the annual Santa Cruz County Fair to be held on the fairgrounds of the 14th District Agriculture Association, 2601 East Lake Avenue, Watsonville, CA 95076-1498. Contractor's duties consist of: Help supervise staff and collect all garbage and recycling materials from Tuesday, September 11, 2012 @ 12:00 p.m. through Sunday, September 16, 2012 @ 11:59 p.m.

2. 14th District Agriculture Association/ Santa Cruz County Fair agrees to provide the following services:

The 14th DAA agrees to provide Pajaro Valley High School – Athletic Department with all janitorial material needed, including transportation to haul garbage during fair.

Upon completion of this agreement, the 14th DAA/Santa Cruz County Fair will provide the Pajaro Valley High School – Athletics Department with a check in the amount of ten thousand dollars (\$10,000.00).

3. The project representatives during the term of this agreement will be:

State Agency: 14th DAA/ Santa Cruz County Fair	Contractor: Pajaro Valley High School
Name: Dave Kegebein, Interim Manager	Name: Robert Gomez
Phone: (831) 724-5671	Phone: (831) 728-8102
Fax: (831) 761-5827	Fax:

Direct all inquiries to:

State Agency: 14th DAA/Santa Cruz County Fair	Contractor: Pajaro Valley High School
Section/Unit: Office Manager	Section/Unit: Athletics Department
Attention: Emily Grunewald	Attention: Robert Gomez
Address: 2601 East Lake Avenue Watsonville, CA 95076	Address: 500 Harkins Slough Road, Watsonville, CA 95076
Phone: (831) 724-5671, ext. 200	Phone: (831) 728-8102
Fax: (831) 761-5827	Fax:

AGREEMENT SUMMARY
STD 215 (Rev 4/2002)

AGREEMENT NUMBER 2012-23	AMENDMENT NUMBER
------------------------------------	------------------

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED

1. CONTRACTOR'S NAME Pajaro Valley High School Athletic Department		2. FEDERAL I.D. NUMBER
3. AGENCY TRANSMITTING AGREEMENT Santa Cruz County Fair	4. DIVISION, BUREAU, OR OTHER UNIT 14th District Agriculture Association	5. AGENCY BILLING CODE 57200
6. NAME AND TELEPHONE NUMBER OF CONTRACT ANALYST FOR QUESTIONS REGARDING THIS AGREEMENT		

7. HAS YOUR AGENCY CONTRACTED FOR THESE SERVICES BEFORE?
 NO YES (If YES, enter prior contractor name and Agreement Number)

8. BRIEF DESCRIPTION OF SERVICES - LIMIT 72 CHARACTERS INCLUDING PUNCTUATION AND SPACES
 Contractor will assist in collecting recyclables and garbage during the annual Santa Cruz County Fair.

9. AGREEMENT OUTLINE (Include reason for Agreement. Identify specific problem, administrative requirement, program need or other circumstances making the Agreement necessary; include special or unusual terms and conditions.)
 Contractor agrees to collect trash and recycling during the annual Santa Cruz County Fair to be held on the fairgrounds of the 14th District Agriculture Association, 2601 East Lake Avenue, Watsonville, CA 95076. Contractor's duties consist of: Help supervise staff and collect all garbage and recycling materials from Tuesday, September 11, 2012 @ 12:00 p.m. through Sunday, September 16, 2012 @ 11:59 p.m.

10. PAYMENT TERMS (More than one may apply.)
 MONTHLY FLAT RATE QUARTERLY ONE-TIME PAYMENT PROGRESS PAYMENT
 ITEMIZED INVOICE WITHHOLD _____ % ADVANCED PAYMENT NOT TO EXCEED
 REIMBURSEMENT/REVENUE \$ _____ or _____ %
 OTHER (Explain) _____

11. PROJECTED EXPENDITURES FUND TITLE	ITEM	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
					\$
					\$
					\$

OBJECT CODE _____ AGREEMENT TOTAL \$ _____

OPTIONAL USE \$ _____ AMOUNT ENCUMBERED BY THIS DOCUMENT

I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above. \$ _____ PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT

ACCOUNTING OFFICER'S SIGNATURE _____ DATE SIGNED _____ TOTAL AMOUNT ENCUMBERED TO DATE \$ _____

12. AGREEMENT	TERM		TOTAL COST OF THIS TRANSACTION	BID, SOLE SOURCE, EXEMPT
	From	Through		
Original	09/11/12	09/16/12	\$ 10,000.00	N/A
Amendment No. 1			\$	
Amendment No. 2			\$	
Amendment No. 3			\$	
TOTAL			\$	

(Continue)