



DATE: November 16, 2012
MEETING OF: November 27, 2012
FROM: Staff
RE: **ACTION ITEMS X.3 – Choura Events Contract**

BACKGROUND

Choura Events provides the tents, canopies, and lighting for the week of the Fair. They were the winning proposal in 2011, and this would be the second of four (2 of 4) 1 year renewal options.

FISCAL IMPACT

Contract cost for 2012 was \$17,682.00 as budgeted in various department budgets. 2013 is expected to be similar but based on the number of vendors and exhibits.

STAFF RECOMMENDATION

That the Board approves a motion to renew the contract with Choura Events for 2013.

ATTACHMENTS

- None.

NOTE: Individual contracts of \$5,000 or more require individual board approval even when previously budgeted and the Choura Event contract will be presented in 2013 when costs have been determined based on tents and canopies ordered.