

**DATE:** August 17, 2012  
**MEETING OF:** August 28, 2012  
**FROM:** Staff  
**RE:** **ACTION ITEMS X.5 – CFSA Elector**

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**BACKGROUND**

The term of CFSA Board member Rick Pickering representing Fair Classes 3-7 will expire December 31, 2012. Class 3 thru 7 fairs must therefore elect a CFSA Board member to serve a new four year term beginning January 1, 2013. Santa Cruz County Fair's previous elector is no longer with fair, so a resolution to appoint a new elector must be completed by September 25, 2012.

The elector must be either a fair manager or a member of the governing Board. The Board may also consider changing your elector from a designated individual to a designated position of either "Fair manager" or "Board President".

**FISCAL IMPACT**

No fiscal impact.

**STAFF RECOMMENDATION**

That the Board approves a resolution to appoint a CFSA elector.

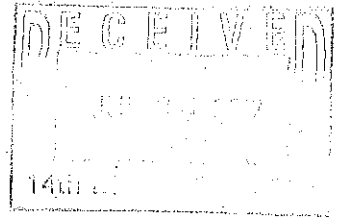
**ATTACHMENTS**

- CFSA Memorandum from Rebecca Desmond.

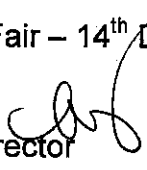


CFSA

**MEMORANDUM**



**TO:** Board of Directors  
Santa Cruz County Fair – 14<sup>th</sup> DAA

**FROM:** Rebecca Desmond   
Deputy Executive Director

**SUBJECT:** Appointment of Fair Elector for CFSA Board Elections

**DATE:** July 25, 2012

The term of CFSA Board member Rick Pickering representing Fair Classes 3-7 will expire December 31, 2012. Class 3 thru 7 fairs must therefore elect a CFSA Board member to serve a new four year term beginning January 1, 2013.

Since your fair's elector, Robert Marani, is no longer with your fair, please have your Board adopt a resolution appointing a new elector using your fair's letterhead, and following the format on the enclosed sample resolution. For your information, a copy of your fair's last resolution appointing Mr. Marani is attached.

Your new elector must be appointed within 60 days from the date of this letter. As before, the elector must be either a fair manager or a member of your governing Board. You may also consider changing your elector from a designated individual to a designated position of either "Fair Manager" or "Board President."

**The deadline for submitting a completed resolution is September 25, 2012.** If you have any questions regarding this resolution, your current elector, or the election process, please contact Rebecca Desmond at (916) 921-2213. Your fair's completed resolution should be sent to the attention of Rebecca Desmond at 1776 Tribute Road, Suite 100, Sacramento, CA 95815.

John Root, Chair of the CFSA Board, will be forming a Nominating Committee for the purpose of this election. **If your new fair elector is interested in being considered as a CFSA Board member please contact John Root at [boardchair@cfsa.org](mailto:boardchair@cfsa.org) by September 18, 2012.** Nominations will be forwarded to CFSA and ballots will be mailed to all fair electors on October 30, 2012.

**SAMPLE RESOLUTION**

**TO BE REPRODUCED ON YOUR FAIR'S LETTERHEAD**

**RESOLUTION OF**

**(Insert your Fair's Name)**

**APPOINTING ELECTOR FOR CFSA BOARD ELECTIONS**

**BE IT RESOLVED** that **(Name of Elector or Designated Position [Fair Manager or Board President])** is hereby appointed to serve on behalf of **(Name of your Fair)** as an elector for California Fair Services Authority (CFSA) Board of Directors elections.

\_\_\_\_\_  
Chairperson

**ATTEST:**

\_\_\_\_\_  
Secretary to the Board of Directors

\_\_\_\_\_  
Date

Certified to be a true copy:

\_\_\_\_\_  
CEO/Fair Manager